

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, October 5, 2022**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, October 5, 2022 at 7:00 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White and Trustee Judith C. Ogden. Not in attendance this evening Trustees L. Gordon Van Vechten and Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann and Village Treasurer, Patricia Mulderig. Not in attendance Building Inspector, Robert O’Shea; Village Attorney, Anthony S. Guardino and Co-Counsel, Philip Butler.

1. Mayor Douglas Dahlgard:

- Community Forestry Management Plan – Discussion ensued. Mayor Dahlgard requested each Trustee bring forward one potential volunteer for Tree Board. Potential addition of pages to be added to Village website. No action taken.
- Beech Leaf Disease. Discussion ensued. No action taken.
- Arbor Day Celebration. No action taken.

2. Highway Department – Judith C. Ogden, Highway Commissioner:

- Trustee Ogden clam truck. No action taken
- Avalon underpass discussion. No action taken.
- Cordwood Path Study. No action taken.
- LWRP review. No action taken.

3. Mayor Douglas Dahlgard:

- It was, upon motion by Mayor Dahlgard, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #112-22
BE IT RESOLVED that Tokio Marine has offered the Village at no cost a service that would assist the Village and satisfy the mandated training for Sexual Harassment Prevention, and in addition, provide training for Work Place Violence Prevention. The Board resolves to accept the proposed services offered by Tokio Marine at no cost.
 - Special Use Permit – Birdsfoot. So consideration by this Board it is differed until report is out by that Board. No further action taken.
 - A-1 Roofing contract discussed. No action taken.

4. Financials – Patricia A. Mulderig, Village Treasurer:

- It was, upon motion by Trustee Ogden, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #113-22
RESOLVED, to adopt Abstracts #127690 through and including #127695, (excepting #127692 in the amount of \$65,750.00 held in reserve) in the total amount of \$66,009.52 be paid from the General Fund.
- It was, upon motion by Trustee Ogden second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #114-22
RESOLVED, the village treasurer is authorized and directed to make modifications to the 2022/2023 budget in the amount totaling \$20,000.00 for a net change of zero, as noted:

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
	2/28/2023	2/28/2023	2/28/2023
A2610 JUSTICE COURT FINES	(25,000.00)	(9,700.00)	(34,700.00)
A5110.5 STREET EQUIPMENT PURCHASE > \$1,000	5,000.00	9,700.00	14,700.00
	0.00	0.00	0.00
	0.00	0.00	0.00
	(20,000.00)	0.00	(20,000.00)

- It was, upon motion by Trustee Ogden second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #115-22
RESOLVED, to authorize the village treasurer to pay abstract #127696 in the amount of \$161.38 from the General Fund.

5. Police Department – Charles M. Lohmann, Police Chief:

- Catalytic converter thefts are increasing in Suffolk County.

6. Mayor Douglas Dahlgard:

- Resolution for Singco – tabled.
 - St. James Fire District new equipment will be highlighted on the village’s website.
 - A meeting to be coordinated with St. James Fire District. No further action taken.
- It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Trustee Ogden, second by Deputy Mayor White and unanimously adopted to move back to public session.

There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 9:05 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk